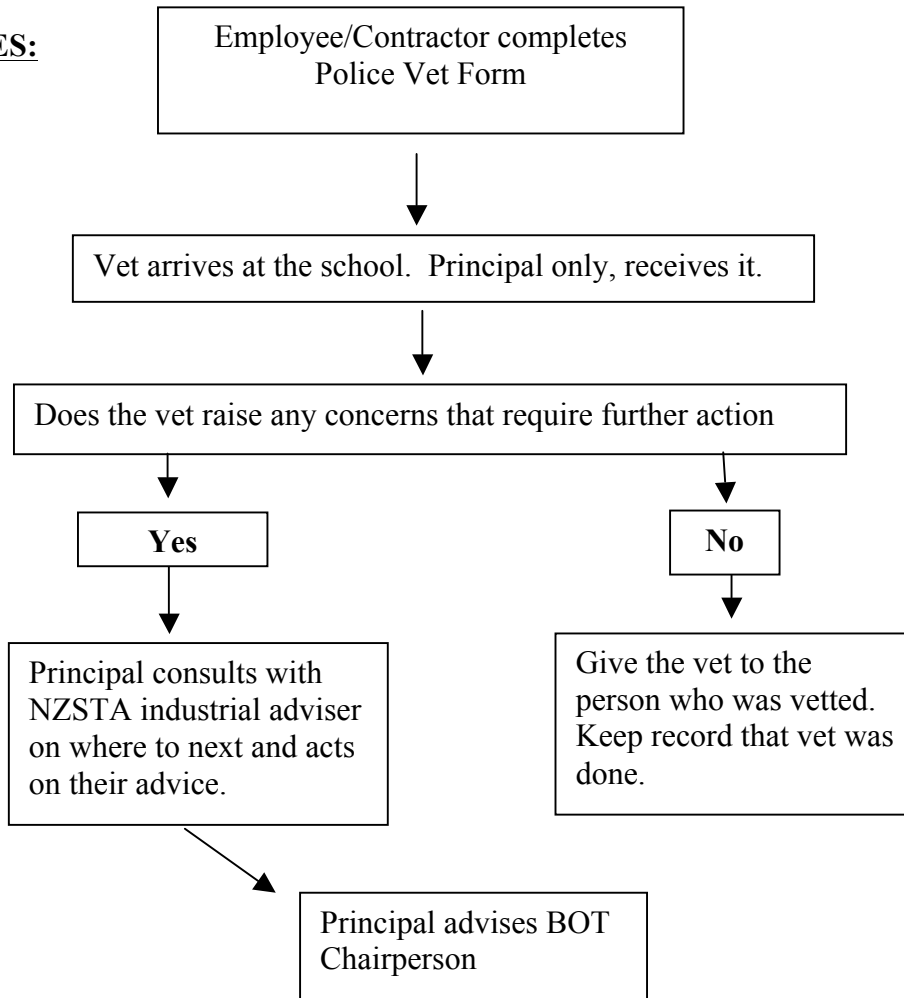


POLICY: POLICE VETTING PROCEDURES

RATIONALE: By law, all schools must now on a 3 year cycle carry out a police vet on all non teaching employees as well as contractors that regularly work in schools during school hours. (Teachers undergo a separate process as part of gaining teacher registration.)

GUIDELINES:



NOTES:

- The process is designed to identify people with records of violent or sexual offending. “Every situation is different Some of the factors that may be looked at are:
 - How serious was the offence.
 - How long ago was the offending?
 -”Etc – School Trustees Association 18.04.02.
- The Principal in keeping with Note 1 and in line with the above flow diagram makes the decision as to whether or not the returned vet “raises any concerns”.
- People’s privacy is paramount:
 - Only the Principal will sight the vetting form.
 - The BOT (through the Chairperson) only becomes involved after the Principal has consulted with a NZSTA adviser.
 - Any disciplinary action arising out of an “unsatisfactory” vet must not interfere with the individual’s rights to natural justice.

LAST REVIEWED: Nov 2016